

# Society of Event Organisers

## BOOKING FORM

Please book the following delegate(s) on the eight August 2010 dates for the DCO, at the per delegate rate of £ ..... plus VAT.

Delegate: (*Mr, Mrs, Miss, Ms*) .....

Job Title; .....

Delegate: (*Mr, Mrs, Miss, Ms*) .....

Job Title; .....

Delegate: (*Mr, Mrs, Miss, Ms*) .....

Job Title; .....

Name: ..... Position: .....

Organisation .....

Address: .....

.....

..... Post code: .....

Telephone: ..... Fax: .....

Email: (optional) .....

Signature: ..... Date: .....

**Terms:** The above constitutes a firm booking which may not be cancelled once received, although postponements and substitutions of delegates are accepted. A VAT invoice will be sent in receipt.

If any delegates booked have additional needs relating to any disability please advise us below.

Additional needs: .....

Please take a copy of the above, when complete and send it to the  
SEO at 29a Market Square, Biggleswade, Beds SG18 8AQ or fax to 01767 316255.

**An organisation for corporate and association event organisers**